

AGENDA

Meeting: Warminster Area Board
Place: Warminster Civic Centre
Date: Thursday 1 March 2018
Time: 7.30 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Andrew Davis, Warminster East (Chairman)
Cllr Pip Ridout, Warminster West (Vice-Chairman)
Cllr Tony Jackson, Warminster Broadway
Cllr Christopher Newbury, Warminster Copheap and Wylve
Cllr Fleur de Rhé-Philippe, Warminster Without

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Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.30pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 5 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 4 January 2018.</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 11 - 12</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p>	
<p>6. Updates from Partners (<i>Pages 13 - 26</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Dorset & Wiltshire Fire and Rescue Service ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives <p>Some written updates have been received and are included in this agenda.</p>	
<p>7. Local Youth Network Update and Youth Activities Grant Applications (<i>Pages 27 - 30</i>)</p> <ul style="list-style-type: none"> i. Update ii. Grants 	
<p>8. A303</p> <p>Dave Bullock and Jacqueline Day will be attending from Highways England to discuss the A303.</p>	
<p>9. Community Area Transport Group (<i>Pages 31 - 52</i>)</p>	
<p>10. Health & Wellbeing Management Group (<i>Pages 53 - 60</i>)</p> <ul style="list-style-type: none"> i. General Update ii. Health and Wellbeing recommended funding 	

11. **Warminster Regeneration Working Group**

To receive an update.

12. **Area Board Funding - Community Area Grants** *(Pages 61 - 66)*

To consider applications for funding from the Community Area Grants Scheme.

13. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on: 26 April 2018 at the Warminster Civic Centre.

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Warminster
Date: 4 January 2018
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice-Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services)
Jacqui Abbott (Community Engagement Manager)
Janette Bowra (Local Youth Facilitator)
Ceri Williams (Head of Prevention of Harm, Health Promotion & Prevention)
Sarah Johnson (Assertive Outreach Work)

Town and Parish Representatives

Warminster Town Council

Partners

Wiltshire Police
Warminster and Villages Community Area Partnership

Total in attendance: 200

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements included in the agenda pack.</p> <p>Additional announcements:</p> <p>Army Rebasing Programme – which gave an update on the Service Family Accommodation, St Michael's school build, additional updates on other schools in the area, Larkhill road works, Distance learning opportunities for Army Spouses, Warminster Army numbers, Wiltshire Assembly and the Garrisons Development.</p> <p>Specifically for Warminster it was noted that there would be an overall increase of around 300 service personnel in Warminster and tht Wiltshire Council had been in discussion with local schools to plan for additional capacity and also reviewing implications for health facilities.</p>
6.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>The Chairman gave an overview of the LYN and the grants process.</p> <p>Janette Bowra, Local Youth facilitator, introduced the grants.</p> <p>Following a brief presentation from the applicants it was;</p> <p>Agreed</p>

	<p>To award The Army Welfare Service (Friends of Warminster) £5000.</p> <p>To Award Kingdown School £4540.</p> <p>To Award Lighthouse Youth £3760.</p>
7.	<p><u>Public Health - Public Space Protection Orders</u></p> <p>The Chairman introduced the item.</p> <p>A statement was read by Mr Free which focused on: The lack of consultation before enforcing the PSPO (public space protection order), the detrimental effects of the housing act which would come into force from April 2018 and sought answers as to the guidance and advice received before implementing the PSOP.</p> <p>A statement was read by Mr Wood which focused on: homeless veterans and gave an example of a supreme court ruling which was won against the government and ruled that homeless people should get priority needs.</p> <p>Ceri Williams, Head of Prevention of Harm, Health Promotion & Prevention at Wiltshire Council, informed the meeting of the background and purpose of the PSPO.</p> <p>Since 2010 Warminster had in place a Designated Public Place order (DPPO). The Antisocial Behaviour, Crime and Policing act 2014 replaced the DPPO with the PSPO which aimed to ensure that public places would be free of antisocial disorder. The PSPO would last for three years and would be reviewed looking at its effectiveness. Guidance issued by the Local Government Association stated that any Orders in existence post 21 October 2017 would automatically be transferred to a PSPO and include any conditions covered by the DPPO.</p> <p>It was noted that the order did not specifically target the homeless but all antisocial behaviour aiming to create family friendly spaces. A breach of the order could result in a fixed penalty notice, although officers would need to be certain that the individual could pay the fine. In most cases the individual may be asked to leave the designated area or the alcohol may be confiscated. In a bid to change behaviour, those who receive a fine are able to attend a drug and alcohol course and the fine would be waived.</p> <p>A number of questions and comments were made by the public regarding rough sleepers and support available for the homeless.</p> <p>In response to the comments, Sarah Johnson, Assertive Outreach Worker, introduced herself and gave details on what her role entailed.</p> <p>Sarah's role involved reaching out, identifying and working with people who had</p>

slipped through or been failed by the system. This involved meeting with rough sleepers frequently, building trust and ultimately helping them build their lives again.

A major piece of work carried out by Sarah was negotiating with services such as banks, the department for work and pensions and housing, To enable the homeless to have access the internet, access services, claim benefits and setting up their own bank accounts without having a permanent address or formal ID.

It was noted that the number of homeless people throughout Wiltshire known to services stood at 35, although they were aware that this number was likely an underestimate and work was being done to try and identify and find those unknown to the service.

Questions and comments were received from the public focusing on the need to commission the actual numbers of homeless people and how Police Officers would know, when issuing fines, that the individual could afford the fine or not or identify if they were vulnerable.

Inspector Fee, Sector Inspector, introduced himself and explained the priorities when dealing with the homeless.

Policing had changed significantly compared to 5-10 years ago and Officers find themselves working similar to social workers in that they are much better at identifying vulnerable people because they work in a multiagency way. Their aim when working with the homeless was to show compassion and care by offering help, support and sign posting. A key part of delivering Policing in Wiltshire was to understand what other agencies offer and how they work so Officers are up to date and able to sign post when needed.

Questions and comments were received from the public focusing on the need to evaluate the DPPO before implementing the PSPO, abolishment of the PSPO, other tool which could be used by the Police instead of the PSPO and sought confirmation that buskers, beggars and rough sleepers would not be criminalised and that no amendments would be made to the order without public consultation.

Ceri Williams informed the meeting that a working group to evaluate the PSPO had been set up which included a variety of stakeholders such as the Town Council and confirmed that no busker, beggar or rough sleeper would be criminalised and that any change to the order would involve public consultation.

At the end of the debate it was noted that the Area Board was unable to abolish or make a decision on the PSPO at the meeting and the next step was for a report to be produced by the working group in partnership with stakeholders, to analyse the evidence and evaluate the PSPO.

	<p>Decision</p> <p>It was agreed that the next step was for the working group, in partnership with stakeholders, to analyse the evidence, evaluate the PSPO and produce a report.</p> <p>There was a five minute adjournment.</p>
8	<p><u>Support for Homeless People</u></p> <p>The item was discussed during item 7.</p>
9	<p><u>Updates from Partners</u></p> <p>The Chairman referred to the updates included in the agenda pack and invited partners to provide any further updates.</p> <p>There were no more updates tabled.</p>
10	<p><u>Health & Wellbeing Management Group</u></p> <p>Bernice Robbins, Carers' Champion, gave an update on actions since the last meeting. It was noted that December had been a busy time with lots of networking events. The Area Board was thanked for their financial support for the carers' events which was well supported. Barbara Rose was highly commended for cooking, with her family, at the Christmas lunch. All those who attended had a great time and would have been home alone had the lunch not been on.</p> <p>Jacqui Abbott, introduced Deborah Gogarty as the nominated Older People Champion.</p> <p>Deborah introduced herself and explained how she was eager to make a difference in the area.</p> <p>Decision</p> <p>To Approve Deborah Gogarty as the Older Peoples Champion for the Warminster area.</p>
11	<p><u>Regeneration (standing item)</u></p> <p>It was noted that the group had met at County Hall. Work was on the way to try and bring the programme together and develop programmes and initiatives o move things forward. Meetings will be held to see what can be offered.</p>
12	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2017/18 Community Area Grant funding:</p>

	<p>Decision</p> <p>To award the Warminster Branch of the Royal British Legion £762.19 for Counting machines for Warminster Royal British Legion Warminster Branch.</p> <p>To award Maiden Bradley Community Village Shop £900 for their outside project Picnic Benches and Cycle stand.</p> <p>To award Wiltshire and Swindon Countryside Access Forum £1424.44 for Cop Heap War Memorial Wood Access.</p>
13	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
14	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster Area Board would take place:</p> <p>7pm, 1 March 2018 at the Warminster Civic Centre.</p>

Chairman's Announcements

Subject:	Clean-Up Wilts campaign and the Great British Spring Clean
Officer Contact Details:	Your Community Engagement Manager (CEM)

This year phase two of the county-wide Clean-Up Wilts campaign will be implemented.

The campaign, which was launched last October, focused on targeting fly-tipping across the county as its first phase.

This year the campaign focuses on litter from food-on-the-go, chewing gum and cigarette butts and community litter picks as part of supporting the national Great British Spring Clean, which takes place on the weekend of 2 to 4 March (2018). Over the last two years – communities across Wiltshire have participated in the litter picks and more than 30 tonnes of litter has been collected.

As a result of this participation, Wiltshire Council has been shortlisted as a finalist in the Keep Britain Tidy Network Awards – Local Authority Award category. The shortlisting is based on the evidence of the strong community spirit that prevails in Wiltshire, which was clearly demonstrated last year on the weekend of the 2017 Great British Spring Clean (Friday 3 to Sunday 5 March).

More than 3,200 volunteers took part in litter picks across the county, giving up their time to help make their communities a better place to live. In all, 152 litter picks took place throughout the county during the weekend, and the volunteers collected 3,025 bags of rubbish, with 18.15 tonnes collected in total.

The award winner will be announced on 8 February. Just being a finalist is recognition of what makes Wiltshire unique. It would be great if this year's Great British Spring Clean event could be another success.

It would of course be much better if people didn't drop litter in the first place and that we didn't have to spend more than £2.5 million each year collecting this rubbish. Wiltshire is a beautiful county and we want to keep it that way.

We will hear more about the Clean-Up Wilts campaign and this year Big Spring Clean on tonight's agenda.

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Warminster Area Board

March 2018

Hello and welcome to this month's Community policing report.

This month's report will focus on Unmanned Aerial Vehicles (UAV's).

Wiltshire Police uses Unmanned Aerial Vehicles (UAV), more commonly known as drones, to provide air support to officers on the ground.

What kind of drones do Wiltshire Police use?

We currently have two DJI Inspire 1 drones that can be equipped with a HD camera or a thermal imaging camera. Each drone has approximately 18 minutes flight time per battery, and is able to reach a top speed of 49 mph.

The total initial set up cost was £30,000 for aircraft, two nonstandard high definition optical zoom cameras, two thermal imaging cameras and six pilots, including all administrative costs.

What do we typically use drones for?

- Searching large open areas for missing people or offenders hiding from us
- Aerial photography of crime scenes and road traffic collisions
- Intelligence gathering for warrants
- Over-watch for high risk policing operations on the ground.

What are the benefits of using a drone?

- It's much cheaper to charge a drone than to fuel a helicopter
- As its much cheaper we can use air support more often meaning officers on the ground can have an eye in the sky for more incidents, rather than just the really serious ones
- As it's electric the drone's carbon footprint is smaller than a helicopter
- It's much safer, with no crew or fuel and weighing a mere 2.8kg, if anything goes wrong its much less likely to cause damage or injury to anyone
- It's less affected by the weather, helicopters have to consider weather systems at their base and in transit to the scene, drones are drive to the scene by car and so only have to consider the weather at scene.

How many pilots are there and how are they trained?

We currently have five pilots across the force area, all of whom are volunteers in the Special Constabulary. We also have one Police Constable within the People Development (training) Department.

The team were trained by a commercial National Qualified Entity (NQE) and awarded their Permission for Commercial Operations (PfCO) by the Civil Aviation Authority (CAA).

How are drones deployed?

Our drones are driven to the scene from Police Headquarters in Devizes in a police vehicle and deployed from there.

Who do we film with the drone?

We will only ever use our drone to support a lawful policing purpose, or for commercial purposes relating to Wiltshire Police.

The vast majority of recording will take place overtly with an obvious police presence on the ground. In some cases we will use the drone covertly, with appropriate authorities complying with all relevant legislation.

We're not always recording, most of the time we are merely using the camera to assist us from the sky, and we make every effort to remove or reduce the chances of recording you. Recordings are stored and deleted in line with requirements of the Data Protection Act.

Information relating to the laws on drones (Air Navigation Order 2016) can be found at <http://www.legislation.gov.uk/ukxi/2016/765/contents/made>

What does this mean for West Wiltshire Community Policing Team

West Wiltshire Community Policing Team will be the first hub within Wiltshire to be allocated a drone.

Six officers will be trained to pilot the drones, which will ensure more coverage.

CRIME EXCEPTIONS

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

Warminster Town

January 2018 saw 108 recorded incidents for the Warminster Town area, which is a reduction in incidents when compared to 144 recorded incidents during the same time period last year.

All crime types are showing lower than what we would expect to see during this time period. Most noticeably both offences of theft and criminal damage are showing half the incidents that we would expect to see.

Warminster Rural

January 2018 saw 77 recorded incidents for the Warminster Rural area, this is a very slight increase compared to 74 recorded incidents during the same time period last year.

Offences of Theft are showing slightly lower than previous months.

Offences of Violence against the person are showing as a crime exception, with an increase from an average of 8.8 offences a month to 17 reported during January.

7 of these incidents are linked from the same location, and all relate to minor or no injury assaults.

Three other incidents are linked by location and suspect, which occurred during the early hours of the 1st January. This incident is still being investigated.

A 15 year old female being charged with assault. Due to her age, it would be inappropriate to provide further information.

Separately, a 30 year old female from the Frome area, was issued with an adult caution following damage caused at an address in Corsley on the 12th January.

COMMUNITY SPEEDWATCH CHECKS WITHIN YOUR AREA

Throughout January the following locations were targeted by the West Community Policing Team :

Bishopstrow – two checks were completed, no vehicles were observed speeding.

Throughout the first two weeks of February the following locations were targeted :

Crockerton - one check was completed, no vehicles were observed speeding.

Chitterne - one check was completed and PCSO's assisted the CSW Team on a second occasion.

OTHER INFORMATION

We are pleased to welcome PCSO Candida Jackson who joined us at the beginning of February.

Pcso Jackson was originally a PCSO in the Salisbury area, however has recently joined us on the West Wiltshire Community Policing Team. She will be joining Pcso Debbie Robbins as a Warminster Rural officer.

Your current Police Community Support Officers are :

Warminster Town

Pcso Mary Moore - mary.moore@wiltshire.pnn.police.uk

Pcso Lorraine Rice - lorraine.rice@wiltshire.pnn.police.uk

Warminster Rural

Pcso Debbie Robbins - Debbie.robbsins@wiltshire.pnn.police.uk

Pcso Candida Jackson - candida.jackson@wiltshire.pnn.police.uk

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant Gill Hughes – gill.hughes@wiltshire.pnn.police.uk

Community Coordinator – Pc Charly Chilton : charlotte.chilton@wiltshire.pnn.police.uk

Warminster Community Area Board Report, 1st March 2018

Are we getting through?



Dorset & Wiltshire Fire and Rescue Service has launched an awareness campaign across its area, targeting poor or inconsiderate parking.

The Service is asking all drivers “Are we getting through?” as, when responding to a 999 call, every second that the emergency services are delayed could have serious, life-threatening consequences.

The smallest fire engine needs a minimum of three metres, or the width of two cars, to pass safely. If you called for help, you would want to know firefighters could get through.

Assistant Chief Fire Officer Jim Mahoney said: “Inconsiderate and dangerous parking has long been an issue across the Service and, as more households have more than one car, the problem will only grow. If we can’t get to a fire or an accident because we can’t get our fire engines through, it greatly restricts our effectiveness. I’m asking everybody to think before they park; yes, it may be less convenient for you at the time, but what if it was your house or your loved one we needed to get to? You would want to know that we are getting through.”

One particular area of concern is parking on roads near schools, as these are often difficult to pass through safely, especially when cars are dropping off or picking up children. Drivers may not be parking illegally, but the Service is urging everyone to see whether a smarter option, maybe a bit further away, is available.

Poor or inconsiderate parking can also affect high streets and the roads by fire stations. On-call firefighters have to be at their station within five minutes of their pagers going off, so any delay in arriving has a negative effect on the emergency response.

The Service is therefore asking drivers to think before they park, with the following advice to drivers to help keep narrow streets clear:

- When parked, pull in your wing mirrors (don't forget to flip them out before driving off).
- Don't park too close to corners – fire engines are larger than cars and need more room to turn.
- If you're parking opposite someone, remember that a fire engine needs three metres, or two car widths, to pass safely.
- Make sure your wheels are straight and are not sticking out.
- Park as close to the kerb as you can.
- Always follow the Highway Code and obey road markings such as yellow lines and box junctions.
- In narrow streets, only park on one side of the road where possible.
- Make sure you leave enough space for pedestrians on the pavement.
- Don't block driveways.

For more information about the challenges caused by poor or inconsiderate parking, please visit www.dwfire.org.uk/education/road-safety-education/are-we-getting-through

Response

Incidents

December 2017

DW FRS were called to 24 incidents in the Warminster area.

Category	Warminster 45P1
False Alarm	11
Fire	7
Special Service	5
Total	23

January 2018

DW FRS were called to 18 incidents in the Warminster area.

Category	Warminster 45P1
False Alarm	6
Fire	4
Special Service	6
Total	16

Availability of RDS appliances

December 2017	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT45P1 Warminster	99.7%	100.0%	99.9%
% Available	KT45P2 Warminster	47.3%	65.3%	56.3%

January 2018	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT45P1 Warminster	100.0%	100.0%	100.0%
% Available	KT45P2 Warminster	64.9%	84.6%	74.5%

On-Call Recruitment

The “Difficult Hours” for On Call cover tend to be 0700 to 1800hrs weekdays, and weekends from 1800hrs Friday until 1800 hours Sunday.

Incidents of Note

18/12/17 – Three appliances from Warminster, Westbury and Trowbridge attended a fire in a property in Southleigh View, Warminster, which mainly affected the ground floor. A female occupant and dog were rescued by DW FRS, both were treated for smoke inhalation but had no significant injuries.

Community Engagement Work

Jon MacDonald is the Safe and Well Advisor that covers the Warminster area. Please contact him, Jon.MacDonald@dwfire.org.uk, to arrange for a to talk to your group or an individual visit.

A Safe and Well visit is available and is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely



- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

If you own/occupy a thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service> to book one.

Darren Nixon
Station Manager
South West Wiltshire (Warminster, Westbury, Mere & Tisbury)
Email: darren.nixon@dwfire.org.uk
Tel: 01722 691238
Mobile: 07860 345294

Partner Update

Update from	Horningsham Parish Council
Date of Area Board Meeting	Thursday 1 st March 2018

Headlines/Key Issues

- WWI Commemorations Orchard Project - the Fruit Trees have been planted and invites are being prepared for the relatives of those listed on the War Memorial, inviting them to attend a special Remembrance Service in November.

- Council approved the purchase of a Defibrillator for use in the Community, approval from the Village Hall Committee for the Defibrillator to be sited at the Hall being sought to take the project forward.

- Funding approved by Community First from the Land fill Grant towards the Play area Project.

Future Events/Dates for the Diary:

- Date of the next meeting is the 5th April 2018 at Horningsham Village Hall. It will start at 7.30pm. All are welcome to attend.

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Partner Update

Update from	Maiden Bradley with Yarnfield Parish Council
Date of Area Board Meeting	Thursday 1 st March 2018

Headlines/Key Issues

- Action Plan Local Economy and Tourism - Village Shop

The closure of the Maiden Bradley Community Village Shop after 17 years is a sad blow to the village. The Community is rallying and it is hoped to open up a smaller version the Village Shop in the Maiden Bradley Memorial Hall. The Post Office is working with the Village Hall Committee to look at placing an Open Reach Service at the Village Hall.

- Community Speed Watch Group to be reinstated, volunteers coming forward.
-

- Litter pick dates arranged for the 24th March 2018, starting at Maiden Bradley Memorial Village Hall
-

Future Events/Dates for the Diary:

- Next Full Council meeting 13th March 2018 at 7.30pm. All are welcome to attend.
- There are Facebook pages accessible for Maiden Bradley Memorial Hall and Maiden Bradley Parish Council.

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Update for Warminster Area Board

Update from	Warminster Town Council
Date of Area Board Meeting	1 st March 2018

Headlines/Key Issues

- 'Spring in the Park' May Day event to be held in the Lake Pleasure Grounds on Sunday 6th May, 11am until 4pm. Free family event with lots of activities – Morris dancers, maypole dancing, donkey rides, climbing wall, dog show and more. Highlight to be the relaunch of rowing boats on the lake.
-
- Increase in the Council's precept to allow for taking on up to nine play areas to be devolved by Wiltshire Council. A Play Areas Working Group to be set up to look at the what is needed to make the play areas safe and to maintain them. ROSPA inspections being arranged.
-
- Work to be carried out on trees at the War Memorial and in the Lake Pleasure Grounds, Smallbrook Meadows and Yeates Field following a survey in November/December.
-
- The Town Council now charging £1 per pack for providing dog bags, no longer free of charge.

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Report to Warminster Area Board
Date of meeting 1st March 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

A Local Youth Network Management Meeting was held on 20th February 2018 where 1 grant applications was submitted for recommendation

Applicant	Amount requested	LYN Management Group recommendation
Youth in Focus	£1985.00	Award in full

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councilors will need to be satisfied that Youth Grant Funding awarded in the 2017/18 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councilors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councilors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councilors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2017/18 Warminster Area Board was allocated £17,285.00

4.2. The Warminster Area Board Youth Funding balance for 2017/18 is £1985.00

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £0.00

5. LYN report

A Local Youth Network Management Meeting took place on 20th February 2018 where 1 recorded grant applications was submitted.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
556	Youth in Focus	Youth in Focus	£1985.00
Project description Short paragraph description of the project: Youth In Focus Street Base Youth work is one of the models of youth work practice that works with vulnerable young people. SBYW takes place in and around young people's own territory such as streets cafes parks and in areas that are appropriate to them and on their own terms. We support young people to assess their values attitudes and ambitions as well as their personal and social development. This practice is a voluntary engagement between us youth workers and young people to help them utilises a range of community engagement with Warminster community area.			
Recommendation of the Local Youth Network Management Group It was agreed to award the full amount of £1985.00 towards the project			
Conditions apply None			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk

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WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG 2017.

8th February 2018

	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
1.	Attendees and apologies				
	Present:	Cllr Andrew Davis (Chair); Martin Rose; Jacqui Abbott (Wiltshire Council) Veronica Mills (Warmister Town Council); Spencer Drinkwater (Wiltshire Council) Cllr Tony Jackson (Wiltshire Council) ; Simon Jasper (Corsley Parish Council); Keith Muston (Chapmanslade); Mike Perry (Bishopstrow Parish meeting); Len Turner (WVCP); Kate Plastow (Longbridge Deverill and Crockerton) Heather Parks (Heytesbury Parish Council); Denise Nott (Wiltshire Council) Simon Wager (Maiden Bradley Parish Council); Patrick Nixon (Maiden Bradley Parish Council);			
	Apologies:	Fiona Fox; Sue Fraser;			
2.	Notes of last meeting				

		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 7 Septemeber 2017.</p> <p>The Link can be found at:</p> <p>Warminster Area Board Minutes 2nd November 2017</p>			
	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
3.	Financial Position				
		<p>The current balance for the Warminster CATG for 2017-18 up to and including the 31th January 2018 is £204.16</p> <p>MR update 29/01/18. Increase in cost for Fuzzy Hill signs from £300.00 to £485.051. Increase in cost also required for The Close and Boreham Fields. See below</p>	<p>£6k currently allocated to The Close</p> <p>Budget 2018/19 likely to be £15,226. New orders cannot be issued until after April 1st 18</p>		MR
4.	Update on Top 5 Priority Schemes				
a)	3954 / 4185 The Close	<p>Design options limited given lack of available space. Warminster TC have arranged site meeting for 14th October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste</p>	<p>MR update 30/010/18 Meeting with FF of Warminster Town Council 16/01/18. Further options to</p>	1.	MR /FF

		<p>team about domestic bins blocking footway on The Close. See email dated 15th Sept.</p> <p>MR to look at footway camber along The Close. (2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been carried out.</p> <p>Meeting held on 14th October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> <p>06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost.</p> <p>WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two residents Mr & Mrs Angus McAfee 16 The Close and Peter Miles and Elaine Holloway 15 The Close have sent details of near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.</p> <p>29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.</p> <p>A future meeting would be beneficial to sort out issues with footway / waste. Kynegston Court to be included Warminster Town Council to arrange.</p>	<p>be prepared to reduce extent of footway widening.</p> <p>MR recommends amended option B – to reduce impact of footway widening on road space for deliveries. This option will increase footway width and reduce effect of camber adjacent to Old Fire Station. <u>NOTE: Increase in cost from £6000 to £8300 due to temporary road closure</u></p> <p>Occupants of #15 and 16 The Close to be informed of decision.</p>		
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		<p>17/10/17 Meeting remains unarranged with both waste (to discuss commercial bins) and local residents to discuss proposed footway improvements.</p> <p>Need to move this forward as funds are allocated. Martin Litherland / Martin Rose / Fiona Fox to attend mtg with residents.</p>			
b)	4071 Victoria Road / Masefield Road	<p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, & safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing & lining improvements & raise roundabout agreed. Approx. £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p> <p>MR update 15/09/16. Design complete and issued to WTC on the 19th August for comment. To be presented to members at 3rd October meeting.</p> <p>CATG confirm acceptance of design/</p> <p>06/12/16 -MR explained detailed design 80% complete. Works order to be issued by end of Jan 17 Dec. Implementation likely during Spring 2017 due to requirement to install coloured surfacing</p> <p>12/07/17 -Programme date 29/09 – to 6/10. Additional cost due to electrics /ducting .Cost increase from £7,300, £10,500 to be agreed. CATG agreed to fund additional costs and Town Council has agreed the additional 25% funding.</p>	Works complete. Remove from Tracker	1.	MR

c)	4226 / Townsend Chitterne	<p>Speeding concerns. MR - Please Note 3 no. Metro counts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.</p> <p>Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p> <p>MR update 15/09/16. Scheme currently on hold following concerns raised by Chitterne PC. Further representation received from local residents unhappy with decision and further metro-count undertaken. Result Southbound AV = 26mph 85th % ile = 30.6mph Northbound AV = 29.3mph 85th % ile. 34mph</p> <p>Update 23/11/16. Issue on hold pending feedback from Chitterne PC. To be discussed at 7th December meeting.</p> <p>Update - 06/12/17 20mph limit agreed with light touch measures to be implemented</p> <p>Estimated cost of £7k to include improvements to Gateway / legal etc. 25% contribution required from PC. Mike Lucas to check with PC ready for next CATG.</p>	<p>MR update 31/01/18 Works complete. Coloured surfacing deffered to Spring / summer. Repeat metro-count requested.</p> <p>Remove from tracker</p>	1.	MR

		<p>29/03/17 Outline plan of proposal issued to PC on 23/02/17. Response received on the 14/03/17 giving support to the proposal. TRO Schedules to be issued to Regulatory Team for processing. Implementation likely late summer.</p> <p>12/07/17 Advert – 30th June 2017 End of objection – 24th July 2017. If no objections are received, implementation will be late summer</p>			
d)	4537 West Street	<p>Problems with HGV's mounting pavement, concerns re. speed</p> <p>MR update 15/09/16. Site inspection required.</p> <p>06/12/16 Site meeting arranged with WTC and residents 9/12/16. Depending on outcome outline design / costing to be prepared.</p> <p>17/03/17 Option and costing to be presented to CATG for discussion at 24/03 meeting. Awaiting allocation to Priority 1</p> <p>29/03/17 Assigned Priority 1</p> <p>Agreed allocation of £3500 with 25% contribution required from WTC. FF to take back to Town Development Committee & then back to CATG. Town council to speak to Spencer Drinkwater re. HGV voluntary agreement.</p> <p>12/07/17 Additional 5. bollards requested on southern side between #67 - 71. Additional cost of approximately £1,100 to £4,700. TC contribution to be discussed.</p>	<p>MR – update 31/01/18 Bollard and lining works complete. Signs outstanding.</p> <p>Remove from tracker</p>		MR

		<p>Town Council has agreed the additional funding for extra bollards</p> <p>CATG has agreed the additional monies and will proceed with project subject to agreement of bollard style with residents.</p>			
e)	4538 Boreham Fields	<p>Request for review of parking arrangements outside retail units</p> <p>MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards.</p> <p>29/03/17 Agreed new Priority 1. Agreed to retain parallel parking arrangement, resurface footway and replace damaged kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council.</p> <p>12/07/17 Design work ongoing. Indicative costs £6k. Town Council has agreed their 25% contribution based on costs of £6k. Project to go forward</p>	<p>MR – update 30/10/17 Design work ongoing. Works during spring / summer 18. Note there will be additional costs of £1000 required for these works</p>	1.	MR
f)	5230 Whitbourne Springs/ A362 junction	<p>At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.</p> <p>29/03/17 Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits. Action - CPC to liaise with Longleat Estate.</p> <p>12/07/17 Cost of required topo survey £1250</p>	<p>MR – update 31/01/18. On hold pending Priority 1 allocation.</p> <p>Design work to be progressed when time permits</p>	1	SJ / MR

		<p>New Priority 1 - CATG agreed to fund subject to confirmation of 25% Parish Council contribution.</p> <p>05/10/17 Topo cost increase to £1350. 25% contribution agreed by PC topo survey received. Design options to be prepared when time permits .</p>			
g)	<p>5232 Longhedge Whitbourne Springs</p>	<p>Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system.</p> <p>Priority 1 Minor signing improvement Inc. additional 2 way traffic warning sign Approx. £250.00. Agree to fund subject to agreement of 25% contribution from Parish council</p> <p>05/10/17 Works to be programmed. Most likely autumn 17</p>	<p>MR – update 31/01/18. Order issued awaiting implementation.</p>	1.	MR
h)	<p>5529 C10 Corton / Coombe View junction</p>	<p>Traffic losing control on bend due to excessive speed. Slight adverse camber. Request for warning signs and road markings.</p> <p>12/07/17 Priority 1 .Site meeting has taken place. Options prepared for consideration of PC. Cost £1,350.00. Agree to fund subject to agreement of 25% contribution from Parish council.</p>	<p>MR – update 31/01/18 Works complete. PC invoiced for contribution. Remove from tracker.</p>	1.	

		MR – update 05/10/17 Road markings complete. Signs erected by mid-October. Incorrect sign erected on eastbound approach. Due to be replaced shortly			
i)	5151 Bishopstrow	Request for White gates at both ends of the village street 29/03/17 Site visit required to assess siting options – MR. 02/7/17 Site visit undertaken. Village gates can be accommodated at southern terminal point. At northern end space on nearside by village nameplate. Cost installed £900 per gate 1.0m wide. £1000 per gate 1.5m Additional cost if signing changes required. 12/07/17 JA to invite rep from PC to next mtg and inform re: likely costs. 05/10/18 CATG have offered 2 gates only; £2k; £1500 from CATG; £500 from Bishopstrow Parish Meeting.	MR – update 31/01/18 Order Issued Implementation spring 18 Order for gates to be placed shortly	1.	
j)	5334 SatNav issues directing vehicles through Corsley back roads	Longleat traffic following satnav trying to access Longleat down Fuzzy Hill lane from its junction with the A362. This involves going across the Derford X roads and then past Wardens Farm back onto the main Geys Hill lane. The lane is single track and very steep the vehicles are often RVs or caravans and the crossroads is unexpected for those coming from outside the area 12/07/17 - MR to investigate and report back to group. MR – update 05/10/17 Suggest sign 'single track road with plate 'no access for Longleat traffic'	MR – update 31/01/18 Order Issued Implementation spring 18	1	

5.	Priority 2 / Other highway Issues under consideration				
a)	4089 Woodcock Road	<p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metro count undertaken by St Georges School.</p> <p>Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative.</p> <p>MR update 15/09/16. Issue on hold pending Kingdown school travel plan update.</p> <p>29/03/17 Issue still on hold pending requirement for Kingdown School to update travel plan. Issue to remain on hold.</p> <p>On hold. No further action at this stage pending update of school travel plan</p> <p>12/07/17 Town Council may approach military at Battlesbury Barracks to seek the free dedication of the verge are opposite Kingdown school (north side) to enable improvement work. Town Council to action.</p> <p>05/10/17 Meeting agreed to make live as an issue again and keep on the tracker</p>	<p>MR update 31/01/18 - On hold. No further action at this time</p> <p>Town Council to liaise with military to investigate possibility of free dedication of land opposite Kingdown School. Check with Fiona Fox</p>	2.	FF FF

b)	3611 Chapmanslade, High Street	<p>Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC</p> <p>CATG suggested “Advisory 20mph” scheme as part of TAOSJ. MR to send policy to Chapmanslade PC.</p> <p>MR update 15/09/16 Meeting held with J House in August to discuss options for improvement.</p> <p>MR update 17/03/17 - Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barbers Farm development and possible Section 106 monies. 29/03/17 - Issue to remain on hold.</p>	MR 31/01/18 On hold. No further action at this stage		
c)	4694 Bath Road Warminster	<p>Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields.</p> <p>Site meeting with WTC and Bill Parks remains outstanding. MR to arrange.</p> <p>12/07/17 Meeting between MR / BP to be arranged.</p> <p>MR – update 05/10/17 Meeting to be arranged.</p>	<p>MR update 31/01/18 On hold. No further action at this stage</p> <p>MR and BP to arrange site meeting</p>	2.	MR
d)	5096 Vicarage Street.	<p>Request for speed monitoring and implementation of physical traffic calming measures with the enforcement of penalties for traffic violations.</p> <p>29/03/17 Metro count request to be issued. Location -close Emwell Street Junction; Action MR / Vicky Oates.</p>	<p>MR – update 31/01/18 SDR by Wren House Eastbound towards TC Mean = 23 mph 85% Speed = 26 mph</p>	2.	MR

		<p>17/10/17 Metro count request issued. Awaiting results. MR – update 05/10/17 Mean = 22.3 mph 85% Speed = 25.5 mph</p> <p>05/10/17 Metro count placed nr Emwell St. MR has asked for SDR to be attached to lighting column to get better indication of speed in correct area.</p>	<p>Westbound (towards Bypass) Mean = 23 mph 85% Speed = 29 mph</p> <p>Len Turner and Cllr Davis to take to Town Development meeting to look at other options.</p>		LT
e)	5112 Beechgrove Warminster	<p>Traffic not obeying Access Only restriction speeding a danger to road occupants and playing children. Request for greater Police enforcement.</p> <p>29/03/17 Issue to be referred to WTC Town Development Committee in first instance.</p> <p>17/07/17 Letter received from MP dated 16/06</p> <p>£7k of CATG monies already spent on Beech grove Bill & Jacqui take to NTG Community to discuss with NTG No Entry' from Copheap Lane End could be considered subject to agreement with local residents.</p> <p>05/10/18 Bill Parks / Jacqui Abbott to raise at NTG.</p>	<p>MR update 31/01/18 Issue on hold.</p> <p>JA took to the NTG meeting but police have not been in attendance</p>	2.	FF BP/ JA JA

f)	<p>5139 Ashley Place Warminster</p>	<p>Road layout re white lines right of way in Ashley Place. Cars which have right of way at junction are traveling too fast making very difficult for residents to exit their driveways. This junction was a marked as a T junction in the past but later got changed giving right of way to incoming traffic on a blind bend and this needs to be looked at before an accident happens. Children play on their bikes and scooters in this area and cannot be seen by traffic coming round the bend. I have also been informed that garden walls opposite the junction have been damaged in the past by cars coming round the bend too fast a T junction Slow sign would help alleviate this problem. when it was a T junction previously we did not have this problem.</p> <p>29/03/17 Site visit required - Action MR Issue to be referred to WC Town Development Committee – Action FF 12/07/17 MR to revisit location and report back to group.</p> <p>MR – update 05/10/17. Site to be revisited JA to contact correspondent to check where and what the issue is as it is not clear from the site visits.</p>	<p>MR update 31/01/18</p> <p>On hold pending clarification of the issue from requester.</p> <p>JA visited requester on site. White lines at end of close, rather at the junction.</p> <p>CATG discussed at length 8.2.18. Members agreed that current arrangement best identifies the through route and change to priority would likely cause confusion to drivers. Decision made to leave the lines as they are. JA to update issue and inform requester</p>	2.	JA/ MR
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g)	5167 Marsh St.	<p>Request for Raised ridge at Marsh St. / Mount Lane junction.</p> <p>29/03/17 Action - MR to undertake site visit and report back to CATG.</p> <p>12/07/17 JA Go back and ask for more details from requester. Give details to Cllr Andrew Davis.</p> <p>31/01/18 JA did speak to correspondent but issue remains unclear from telephone conversation. There is a need to meet with the correspondent at the site to understand the issue.</p>	<p>MR update 31/01/18</p> <p>On hold pending clarification of the issue from requester.</p> <p>JA to visit with MR or AD</p>	2.	JA
h)	5286 Speeding Deverill Road Warminster	<p>Speeding traffic in Deverill Road, Traffic using this stretch of road are speeding coming of the bypass and still doing approx. 60mph and from other direction coming up hill from Fore Street speeding up hill and then keeping speed up to the bypass. Speeds need to be checked between lamp posts No.50 and No.55.</p> <p>12/07/17 Metro Count to be organised MR</p> <p>MR – update 05/10/17 Awaiting metro-count results</p>	<p>MR – update 31/01/18</p> <p>Deverill Rd NB Mean = 31.4mph 85th percentile = 36mph</p> <p>Deverill Rd SB Mean 31.2mph 85th Percentile – 35.6mph</p> <p>CSW team is being organised</p>	2	MR
i)	5404 Foreminster Court onto Fore Street exit visibility	<p>Parking issue. As you exit the off-street parking at Foreminster Court onto Fore Street Warminster BA12 8DA there is a significant amount of vehicles parked on the side of the road. This makes it very difficult to exit onto the road safely as you have to edge your car out into the road to be able to see both ways. This has got significantly worse as an old car garage has recently been turned into flats on this road</p>	<p>MR – update 31/01/18. On hold awaiting further instructions.</p> <p>MR to undertake site visit.</p>	2	JA/ FF

		<p>leading to an increase in the amount of vehicles needing to park nearby.</p> <p>12/07/17 JA to send WR1 form to requester. Town Development committee to discuss also.</p> <p>05/10/17 For agenda on next Town Development Committee</p>			
j)	<p>5406 Smallbrook Lane exit onto B4314</p>	<p>Exit from Smallbrook Lane is extremely dangerous. Due to lack of visibility due to parked cars white vans. Speed of cars using the B4314. A calming measure on the B4314 is required, cars are not adhering to the 30mile speed limit and even if they are you are still not visible exiting the lane. Needs traffic reducing to one lane with - narrowing chicanes allowing residents to exit safely. A notice to say that there is a hidden exit.</p> <p>12/07/17 - White hatching has been installed previously MR to view.</p> <p>MR – update 05/10/17. Further Site visit undertaken. Isolated traffic calming features in vicinity of junction not feasible. Hidden exit sign not permissible. Extensive waiting restrictions is the only option but would remove nearly all on-street parking provision Town Development Committee decided not to pursue – Wilts Council in agreement – take off list</p> <p>MR to look at costs of moving 30mph VAS to nearer Smallbrook Lane.</p>	<p>MR update 31/10/18.</p> <p>Relocation of VAS sign closer to Smallbrook Road approx. cost £1200. New sign not possible under current policy.</p> <p>Issue to go to next Town Development Committee for discussion 8.2.18</p>	2	<p>MR</p> <p>FF / AD</p>
k)	<p>5568 Whitfield Close / Woodcock Road</p>	<p>05/10/18 Request for dropped kerbs onto Woodcock Road from Whitfield Road site. Request for 20mph along Woodcock Road</p>	<p>MR update 31/01/18</p> <p>2no. sites adjacent to access to Whitfield Close. West site. Length of new footway and 2 no. sides of</p>		

			dropped kerb estimate £3500 . East site 1 no side possible Cost £900. On hold		
l)	<u>5729</u> Hospital of St John, Heytesbury	05/10/17 Request for dropped kerb – No further details provided. MR to speak to requester	MR update 31/01/18 Awaiting confirmation of dropped kerb site from PC Drop kerbs required on one side of junction only. Estimated cost £900 MR to undertake site visit with PC Priority 1	1.	HP / MR

6. New issues submitted since previous meeting.					
	Item	Issue	Actions / Recommendations	Priority 1= High 2=Low	Who
m)	<u>5752</u> High Street Maiden Bradley	Request for traffic claming and 20mph limit on the High St. Maiden Bradely.	JA send Leanne Homewood's details for CSW 7.5 tonne weight limit dependent on A350 /A303 improvements (Highways England)	2.	
n)	<u>5756</u> Boreham Road Warminster	Issues with ongoing speeding and parking problems along Boreham Road. An increase in commercial vehicles parking on Boreham Road has exacerbated the difficulty exiting both Rock Lane and Smallbrook Lane. Request for an extension of double lines on Boreham Road on the Western side of the entrance to Rock Lane and relocation of VAS to a point further east nearer to the Smallbrook Lane Junction	JA to Send WR1 Form to requester	2.	JA
o)	<u>5757</u> King Street / Brook Street, Warminster	Speeding concerns. Request for metro-counts	JA to send details to MR	2.	MR
p)	<u>5808</u> Masefield Rd (Shelly Way to Victoria Road)	Request for dropped kerbs across side roads (off Masefield Road) between Shelly Way to Victoria Road	2 sites (2 no. pairs) Maybe gather together and prioritise, under "drop kerbs" Needs to go to Warminster Town Development Committee	2	
q)	<u>5866</u> Lower / Upper marsh Road Warminster	Speeding Concern. Request for speed humps.	Requires further information – to go to	2.	

			Warminster Town Development Committee		
r)	<u>5965</u> Bishopstrow village	Speeding concern & conflict at narrow section in village . Possible signs and road markings.	MR to draw up proposal / cost and present at next meeting	2.	MR
s)	<u>5990</u> Deverills Road to A350	Deverills road off of the A350 after the Lower Pertwood Farm entrance. Loss of Control. Request for warning signs.	Confusion re: relevant parish council. Brixton Deverill PC to be contacted to ascertain if they support.	2.	

7.	Confirmation of Priority 1 Schemes (Max 5# to be progressed)
	<ol style="list-style-type: none"> 1. (3954 / 4185) The Close Footway widening works 2. (4538) Boreham Fields – Footway / Parking Improvements. 3. (5230)Whitbourne Springs /A362 junction improvements. 4. (5151) Bishopstow Village Gates 5. (5729) Heytesbury – dropped kerb
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 49</p> <p>8.</p>	<p>Any Other Business:</p> <ul style="list-style-type: none"> • Heytesbury A36 signs / traffic issue. MR to visit site and discuss with PC • Newport residents parking request not a CATG issue – Traffic managers group is dealing with this. Assessment likely 2019 • Investigation requested by Cllr Davis re. possible 20mph limit for Warminster Town Centre. To be discussed with Warminster Traffic working group. <p>Footway Repairs</p>
9.	Date of Next Meeting: TBC

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of £0. **Note: Balance to be updated in April 18 following confirmation of 2018/19 funding.**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Warminster CATG		8th February 2018 Meeting
BUDGET 2017-18	£15,226.00	CATG ALLOCATION 2017-18
	£20,473.53	2016-17 underspend
Contributions		
	£375.00	Warminster TC for Portway / Newport Road
	£2,742.25	Warminster TC for Masefield Road rbt
	£875.00	Heytesbury PC - Speed limit changes (Invoice issued)
	£200.00	Corsley PC -Sturford Lane (invoice issued)
	£1,750.00	Chitterne PC for 20mph 1750 17/18 (invoice issued)
	£1,500.00	Warminster TC for the Close footway
	£1,150.00	Warminster TC for West Street bollards
	£137.50	Warminster TC for Adhoc lining works @ Imber Road
	£1,500.00	Warminster TC for Boreham Fields
	£337.50	Corsley PC -Whitbourne Springs topo -
	£89.00	Corsley PC -Longhedge Signs / Arrows
	£121.38	Corsley PC -Fuzzy Hill signs
	£337.50	Boyton Parish Council - Corton Signs / Lines
	£500.00	Bishopstrow PC Village gates
Total Budget 2017-18	£47,314.65	
Commitments carried forward previous years		
Pound Street WR 8am -6pm Mon Sat (includes Boreham Rd/ Chain Ln)	£2,500.00	Actual
Victoria Road Masefield road rbt improvements	£10,968.98	
Heytesbury Speed Limit changes - Park Lane / Tytherington Road	£3,500.00	Estimate
The Close Warminster footway improvements	£6,000.00	Issue on hold pending meeting.
Townsend Chitterne 20mph	£7,000.00	Estimate
New Schemes		
Ad-hoc Lining works Imber Road / Knook camp	£1,000.00	Imber road complete. Knook Camp to be programmed
Warminster Boreham Fields Footway / parking changes	£6,000.00	delivery 2018/19
Warminster West street bollards and signs	£4,600.00	Signs outstanding
C10 Corton Signs and road markings	£1,350.00	
Whitbourne Springs junction Topo survey	£1,350.00	
Longhedge Whitbourne Springs Two way traffic signs /arrows	£356.00	
Fuzzy Hill -Corsley Heath Signs	£485.51	
Bishopstrow Village gates	£2,000.00	
Total commitment 2017-18	£47,110.49	
Remaining Budget 2017-18	£204.16	
Completed schemes		

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Health and Wellbeing Steering Group Meeting

Civic Centre

Tuesday 20 February 2018

10am – 12 noon

In attendance: Keith Humphries (Chair) Dave Reeves (Avenue Surgery Patient Participation Group); Bernice Robbins (Champion); Babs Harris (Alzheimer's Support); Jacqui Abbott (Wiltshire Council); Diane Jenkins (Alzheimer's Society); Tracey Willmot (SEAP); Trish Barker (U3A); Bob Morgan; Helen Morgan; Ellie Simmonds (Avenue Surgery)

1. **Apologies:** Cllr Andrew Davis; Pippa Webster (Age UK) Jackie Maton (Carers Support) Deborah Gogarty (Older People's Champion)

2. Notes and matters arising

Notes of last meeting were fine. Matters arising would be covered under the items in the agenda.

3. OP Champion Report

See attached Champion's report

Lots of useful work undertaken by the new Champion including collation of activities available.

Need to amalgamate the databases from Keith

Action: JA DG

4. Carers Champion Report

See attached Champion's report

Bernice had signed up for a presenter's course – with WCR – has been updating listers with health and wellbeing information.

HWB group would like a regular slot and Barry Mole will consider this.

A Forward work Plan would be useful.

Talk to Barry Mole regarding a regular slot

Action JA

5. Updates

i. Adult Care Transformation

Results from this consultation are very similar to previous consultations. The question will be around the differences that are made; i.e. outcomes.

Wiltshire Council team leading on this will be attending the Social Care Forum - Weds 7 March 12 noon – 2pm, Civic Centre.

ii. Dementia Centre

Foundations for the bridge are in progress.

Launch date 8th May 2018

4 jobs will be advertised shortly, the Centre Manager is already in post

12 places every day for people with dementia.

Tuesday to Friday

There is also a possibility to run community type activities such as a dementia café.

There will be a club for new members on Monday

Dementia Advisors in situ

Volunteers will be able to offer their services – social media and Alzheimer's Support

Painting day – volunteers just walked in off the street – great effort.

iii. SEAP

Tracy Willmott gave a brief update on this service: Support; empower; advocate; promote. PALS help with “on the spot” issues. SEAP are independent of NHS and deal with **formal** complaints.

SEAP help people with the NHS complaints procedure; meetings; home visits; SEAP step out if there is a legal route.

iv. Avenue Surgery

Update provided by Dave Reeves and Ellie Simmonds. Carers Coffee mornings would take place at the Civic Centre - 5 volunteers from patient group – these will be quarterly when the Doctors have an “Away Day”

Telephone call waiting varies – Monday mornings always very busy after the weekend.

Prescribing nurses at the surgery – there are nurses who can do this, not just the Doctor.

Patient group is going well. Engaging closely with the CCG and has a good relationship and this works, e.g. the POD service.

KH mentioned PUSH service – costs quite a lot of money so maybe worth avoiding.

Prostate Cancer – could David please check what is available to help with publicity –

Action DR

HWB group to help with publicity

v. Age UK Wellbeing project

Jacqui gave update on behalf of Pippa Webster from Age UK. There would be a new “wellbeing” service launched in Warminster which replaces the befriending service – a lighter touch, time limited service. Volunteers will help people get out and about and join activities available in the community.

vi. Side by Side Service

Diane Jenkins, Alzheimer’s Society informed the meeting of a new service which matches volunteers with people with dementia to continue with their likes and their hobbies. Anything from golf, to coffee, to chats, to help with hi fi!

Telephone volunteers who use silver line system – rings 4 people every week. The Side by Side service is looking for volunteers – flexible plus expenses. Training, references and a DBS check. Users will need a dementia diagnosis and the service is not time limited. Referrals from GP surgeries and carers amongst others.

Care Agencies – need better information sharing.

There will be a platform on the blogsite for agencies to advertise for their volunteers.

Keith suggested that the work of varying agencies needed to be better understood.

Action: Keith to meeting with Bernice to discuss the varying services on offer.

vii. Social Care Sub Group 7 March

Forward workplan from this group and a forward workplan from the Forum. Forum is an information and joining up of disparate organisations.

Each body should see each other’s notes.

Action; JA & DR

viii. Wellspring

Helen Morgan gave an update of the Wellspring project:

This began on October 2017 – it is a small group for lonely, isolated people to attend a drop-in centre.

10 volunteers are in place with training, e.g. exercise, family support, alzheimer's support, anxiety, First aid; fire training; food hygiene.

So far, 10 people are attending regularly and 2 attendees are looking to becoming volunteers. Progression is seen when people reach potential, whatever that may be. Publicity via Warminster Community Radio; the Avenue Surgery; leaflets; Spec Savers etc.

Wilts Foundation Trust has provided funding for rent into the next year. This tops up the grant funding from Area Board.

4. Future Initiatives and Funding requests

Health Fair

The group agreed to hold a Health Fair on 28 April and recommended a budget of **£625**

This is broken down as follows:

Room hire	180
Tea, coffee etc	55
Surgery tests	200
Publicity – advert, leaflets, poster	100
Stall costs (e.g. healthy eating)	90
Total	625

Action: JA to take to Area Board

Form working group

AOB

Wiltshire Walking App - Jacqui introduced the walking app project which the community engagement team is working on. The group felt it would be good to see the product first and then support the use of the app later. Warminster walkers had recently produced a paper map of the town centre which was very well used.

Community Transport

The group agreed that further research was required to identify the gaps in community transport. It would be useful to have a simple questionnaire survey.

David Reeves suggested that would discuss this with the Avenue surgery in the first instance.

Action: DR

Appendix I

**H & W Steering Group – Carer Champion's
Update 5/1/18 – 19/2/18**

From previous report:

- ◆ Alzheimers Support Day Centre at Silk Works planned opening understood to be delayed 6-8 weeks ?Mid April. Visit to Mill St Day club planned soon.

Subsequent Activities

- ◆ 10/1/18 AWP Wiltshire Care Forum: Updates from WSUN, Wiltshire Mind & trustwide Service User Group + Presentation by AWP Safeguarding Team
- ◆ 16/1/18 Avenue Surgery PPG
- ◆ 17/1/18 Parent Carers contacted for permission to visit their group. Response awaited.
- ◆ 30/1/18 CSW Carers' Cafe Warminster - Subsequently information found for distressed mental health parent carer.
- ◆ 31/1/18 Began WCR 10 week Presenters' course.
- ◆ 17/2/18 Attended WCR Community Chest to broadcast information on Young Carers and Young Adult Carers.

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Carry Forward:

- 13/2/18 AWP Carers Meeting in Bath delayed at short notice
- 21/2/18 Avenue Surgery Carers Coffee Morning
- 22/2/18 Visit Carers Support Wiltshire head office to catch upon current services.  
Wiltshire Mental Health Needs Assessment still not located.

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"OLD AGE IS NO PLACE FOR SISSIES" – BETTE DAVIS

# OP Champion Warminster Report

February 2018

## Vision, purpose, strategy

By Deborah Gogarty

**The vision** is a community where older people live well as healthy, active participants – valued and respected for the role they play.

**The purpose** of the role is to work with service providers to continuously evolve their services in support of the vision.

**The strategy** is to review existing services identifying gaps and opportunities in partnership with existing support agencies such as Age UK.

**The goals** for this year are:

- Create database of known services.
- Talk to participants and providers about opportunities to broaden the appeal, improve the offering and identify any needs gaps.
- Work with existing support agencies and service providers to establish action plans for development.

### Summary update

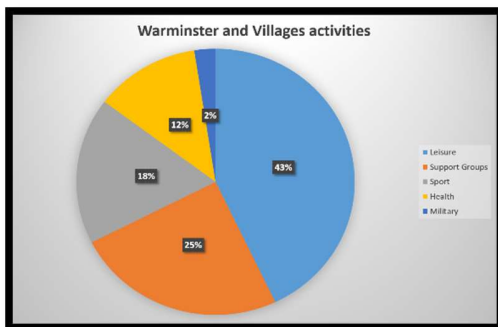
The database has been drafted and shows some **163** actively promoted activities, of which around **43%** are leisure focused.

These are largely hobby type activities – fishing, cards, singing and music – but also include a few ‘tea and cake’ social interactions.

The first chat with a service provider was **Wellspring**. A local charity established to combat social isolation and mental health issues brought on as a result of life changes – and to bring a smile to people’s lives.

It’s early days for the charity, but two challenge areas have already been identified:

- Keeping *Wellspring* in the forefront of doctor’s minds when prescribing non-medical interventions to patients.
- Engaging with teams at Retirement Homes so that they can recommend Wellspring to spouses/partners now living alone.



### Age UK

We met with **Pippa Webster** from **Age UK** to discuss their work in the Warminster area. Pippa outlined the focus on **'Wellbeing'**. This is a volunteer-led activity aimed at encouraging older people to identify the challenges that prevent them from living a full, active and inclusive life and taking positive steps to address them with support.

We agreed to help with the promotion of the embryonic service to encourage volunteers to step up.

### Next time...

We aim to have reviewed more of the existing services and identified additional ideas for improvement.

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|                        |                              |
|------------------------|------------------------------|
| <b>Report to</b>       | Warminster Area Board        |
| <b>Date of Meeting</b> | 01/03/2018                   |
| <b>Title of Report</b> | Community Area Grant funding |

**Purpose of the report:**

To consider the applications for funding listed below

| <b>Applicant</b>                                                                                                                                                                           | <b>Amount requested</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Applicant:</b> Maiden Bradley Village Hall<br><b>Project Title:</b> Maiden Bradley Memorial Hall Replacement Electric Cooker<br><br><a href="#">View full application</a>               | £650.00                 |
| <b>Applicant:</b> Horningsham Parish Council<br><b>Project Title:</b> Henry Worsely Shackleton Solo Adventure Play Ground<br><br><a href="#">View full application</a>                     | £4500.00                |
| <b>Applicant:</b> Warminster Town Council<br><b>Project Title:</b> Community event advertising banners<br><br><a href="#">View full application</a>                                        | £2400.00                |
| <b>Applicant:</b> Alzheimer's Support<br><b>Project Title:</b> Warminster Dementia Centre - Decorating Materials<br><br><a href="#">View full application</a>                              | £680.55                 |
| <b>Applicant:</b> All Saints Maiden Bradley Volunteer group<br><b>Project Title:</b> All Saints Church Maiden Bradley Volunteer Grounds Group<br><br><a href="#">View full application</a> | £250.00                 |

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board](#)

## [Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

### **2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### **3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### **4. Financial Implications**

Financial provision had been made to cover this expenditure. If the Area Board approves all of the grants, the total expenditure will be £8,480.55. There is £8,480.55 left in the Community Area grants budget. This leaves a balance of zero.

### **5. Legal Implications**

There are no specific legal implications related to this report.

### **6. Human Resources Implications**

There are no specific human resources implications related to this report.

### **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### **9. Applications for consideration**

| <b>Application ID</b>                                                                                     | <b>Applicant</b>            | <b>Project Proposal</b>                                  | <b>Requested</b> |
|-----------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------|------------------|
| <a href="#">2715</a>                                                                                      | Maiden Bradley Village Hall | Maiden Bradley Memorial Hall Replacement Electric Cooker | £650.00          |
| <b>Project Description:</b><br>To provide a new electric cooker at Maiden Bradley Village Hall. To enable |                             |                                                          |                  |

catering to take place for community events. A recent Health Safety check has condemned the cooker in place. There was no visual way of picking up the fault.

**Input from Community Engagement Manager:** Warminster Area Board has funded kitchen equipment previously but this did not include the cooker which is many years old and unsafe. The community hall is a much-needed facility in the rural village of Maiden Bradley. This would be capital funding and match funding is in place.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant                  | Project Proposal                                    | Requested |
|----------------------|----------------------------|-----------------------------------------------------|-----------|
| <a href="#">2717</a> | Horningsham Parish Council | Henry Worsely Shackleton Solo Adventure Play Ground | £4500.00  |

**Project Description:**

To provide play equipment open to the community at all times. Longleat Estate has for many years enabled the parishioners of the parish to use the estate for recreational use. The Estate has in the last two years closed its gates to parishioners and effected a lock down approach to the Estate. The children of the community have now no play areas. The nearest play area is a car journey of 5.5 miles with no footpaths or regular bus service through the parish. This has now made Horningsham a deprived area for safe outdoor play. The Community approached the Parish Council to make provision for the children in the parish especially as the amount of families within the estate has now increased considerably. A petition with 303 signatures was been presented to the Parish Council this has come from the community and those that frequent the parish. The Play area is to be named after the famous adventurer Henry Worsley who lived in the parish for some time it was felt that the adventure play area should be aptly named in his memory. A nationally publicised event will be held for the opening.

**Input from Community Engagement Manager:**

There is no funding available for play parks from Wiltshire Council centrally and applicants are encouraged to approach other funders and also the Area Boards. This will be a much needed play area for children from Horningsham who have no play areas in the area. This would be capital expenditure and match funding is in place.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant               | Project Proposal                    | Requested |
|----------------------|-------------------------|-------------------------------------|-----------|
| <a href="#">2760</a> | Warminster Town Council | Community event advertising banners | £2400.00  |

**Project Description:**

We wish to purchase 12 sets of banner pole fittings to be mounted on lampposts in the town plus two sets of double-sided banners. The fittings will hold 800mm x 2000mm vertical banners which will be used to advertise community events in Warminster. The general feedback following many town events is that people did

not know they were happening. Many people have suggested that banners would be the best way to advertise. We would like to get the banners in place in time for Spring in the Park on 6th May when we are having a community family event in the park. Rowing boats will be relaunched on the lake. This will be the first time this event has been held so we are keen to try a different method of bringing it to the attention of the community. The usual methods employed include advertising in local publications and social media. We also produce flyers and posters. None of these have proved particularly successful so we are looking for a greater impact. We would also like a set of banners for Inspire on 8th July as the budget set for that event will not cover the additional costs of 12 banners.

**Input from Community Engagement Manager:**

These banners will be used by the Town Council and community groups to advertise events and these banners will be used annually. This will encourage community involvement and engagement and help strengthen communities. Capital expenditure and match funding in place.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant          | Project Proposal                                  | Requested |
|----------------------|--------------------|---------------------------------------------------|-----------|
| <a href="#">2766</a> | Alzheimers Support | Warminster Dementia Centre - Decorating Materials | £680.55   |

**Project Description:**

Alzheimers Support is undertaking a major project to refurbish The Old Silk Works in Warminster in preparation for the opening of our new dementia centre in the spring. Partition walls have been created to re-configure the space to include offices a meeting room kitchen cloakroom and storerooms. The star of the show is the new day club - a multipurpose area which will enable us to offer a range of services and activities. MDF has been used to create partition walls and we are seeking funding for the purchase of fire-retardant paint for these sections - a fire safety requirement. We have a team of volunteers lined up from local businesses and the community to do the painting.

**Input from Community Engagement Manager:**

This is a new Dementia Centre which is not part of the core funding for Alzheimer's Support. This will contribute towards the centre. This is capital funding as it is a major refurbishment.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant                                 | Project Proposal                                         | Requested |
|----------------------|-------------------------------------------|----------------------------------------------------------|-----------|
| <a href="#">2769</a> | All Saints Maiden Bradley Volunteer group | All Saints Church Maiden Bradley Volunteer Grounds Group | £250.00   |

**Project Description:**

A replacement Strimmer for the volunteer Group to maintain the churchyard



**Input from Community Engagement Manager:**

The Churchyard is a community facility tended by volunteers in the community for the benefit of the wider community and as such meets our grants criteria. As the project is for £250 only, there is no match funding requirement.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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